



CITY OF JERSEY VILLAGE, TEXAS

GOLF COURSE ADVISORY COMMITTEE NOTICE OF A MEETING

March 11, 2024 at 5:30PM.

Civic Center Auditorium Municipal Center Meeting Room
8502 Rio Grande. Jersey Village, TX 77040

AGENDA

1. Call to Order
2. Approve Minutes from 11-13-23
3. Citizen Comments

Any person who desires to address the Golf Course Advisory Committee regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and Committee Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments.

4. **Items for Individual Consideration**
 - a. Old Business
 - b. Construction Updates and Construction Golf Operations Updates
 - c. Golf Course Parking Discussion
5. **Staff Briefings**
 - a. Golf Course Operations Report - *Matt Jones*
 - b. Golf Course Maintenance Report – *Wade Warms*
6. **Future Agenda Item Request**
7. **Next Meeting Date:**
May 13, 2024
8. **Adjournment**

I, Maria Thorne, Parks and Recreation Administrative Assistant, City of Jersey Village, do hereby certify that the foregoing notice was posted in a place convenient to the general public at City Hall on the 6th of March, 2024 at 4:00pm.

Maria Thorne,
Parks and Recreation Administrative Assistant

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending public meetings. Request for accommodations must be made to the Parks Administrative Secretary by calling 713-466-2174 forty-eight (48) hours prior to the meetings.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

**GOLF COURSE ADVISORY COMMITTEE
MINUTES OF MEETING
November 13, 2023**

1. Call to Order & Attendance

Meeting was called to order at 5:30 pm by Greg Fair.

Daniel Alvarado	<i>present</i>	Kevin Ross	
Greg Fair	<i>present</i>	Sheri Sheppard	<i>present</i>
Jane Arnett	<i>present</i>	Matt Jones	<i>present</i>
David L. Lock		Wade Warms	<i>present</i>
Ronald Schielke	<i>present</i>	Robert Basford	
Ceri Davies		Maria Thorne	<i>present</i>

2. Approval of the 9-11-23 meeting minutes

A motion was made to approve the minutes by Jane and was seconded by Ronald.

3. Citizen Comments

None

4. Items for individual consideration

a. Old business

None

b. Election of Committee Chair and Vice Chair

Ronald nominated Greg Fair as Chairman, all members present voted aye.

Greg nominated Ronald as Vice Chairman, all members present voted aye.

c. Golf Course Clubhouse Update

Matt said that construction is going very well. The new building is past 50% completion.

The renovation of the existing was estimated at 3 to 4 months.

Walls are going up, plumbing and electric are getting set up. The superintendent for Brookstone is very optimistic of the schedule.

North side of parking lot has been poured.

There will be some challenges on the old building. The builder will demo about a third of the existing pro shop to enable the laying of plumbing for the new building and to save some time. We will no longer have the grill counter. We will only have beverages and packaged food. Most tournaments that we have scheduled are small.

We will have to relocate the TV's and may need to remove some. Scoreboard will be relocated but should stay operational.

Matt also talked about the layout and the landscaping.

5. Staff briefings

a. Golf Course Operations Report – Matt Jones

For the first time in the history of the city owning the golf course, there was no transfer from the general fund this year.

We had 47K paid rounds. The challenge is how to increase the revenue without increasing the number of rounds. The simulator bays will help.

We are still below the cost of other area golf courses that are in the same category.

Longwood will be coming online but is expensive, and Cy Lakes will potentially close. We plan to increase the fees once the golf course improves.

We are getting new golf carts. 80 carts will be electric, 2 of them will be gas powered for pulling carts out and for use for city events. The golf carts will have better GPS and geo-fencing that allows for controlling of speed. They will be blue.

Committee talked about the concessionaire bids for the restaurant in the new clubhouse. Matt expressed his appreciation for his staff for keeping everything going running even during construction and changes.

Ronald asked about the parking lot. Matt said that they will look at doing it over 3 years. Greg asked Sheri to bring it to council the request to close the bridge permanently.

There will be a tour for new clubhouse for the committee members and council. Maria will check with Lorri for advice on posting a "quorum may meet" notice for the tour.

b. Golf Course Maintenance Report – Wade Warm's

Drought is finally over, turf grass is starting to slow down now. Have already had a frost. Doing selective tree trimming, getting rid of dead trees. Will continue once the ground dries up. Monthly will be venting the greens, solid tine to get oxygen into the root zone to eliminate algae growth.

Got most greens covered with grass. Irrigation problems took a lot of effort and time. Wade is pleased with how far they have gotten. Will try to get surface water to move off of the greens. Collar dams were taller than the rest of the greens – took the collar down so that the water would flow. Got the greens roller last week.

Robots need software upgrade from Husqvarna. Matt said that there are plans to replace the trees that are being taken out. Over seeded driving range tee and the chipping area with rye. Grounds crew put down pre-emergent herbicide.

Jane said that LGA asked about the condition of the #1 tee box. May need to switch out the type of grass. Matt has dirt saved from the excavation of the clubhouse that they plan to use for landscaping. Greg said he called about the grass on the fences. He is passing on the compliments after it was mowed.

6. Future agenda items request

None

7. Next Meeting Date:

January 8th at 5:30 pm at City Hall.

8. Adjournment

A motion was made to adjourn meeting by Jane and was seconded by Ron. The meeting ended at 6:29pm.



Jersey Village, TX

Golf Course Monthly Financial Statements

Group Summary

For Fiscal: 2023-2024 Period Ending: 02/29/2024

Category...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 11 - GOLF COURSE FUND						
Department: 80 - REVENUES						
85 - FEE & CHARGES FOR SERVICE	2,401,500.00	2,401,500.00	191,752.05	964,526.49	-1,436,973.51	40.16%
96 - INTEREST EARNED	2,800.00	2,800.00	1,179.32	6,158.93	3,358.93	219.96%
Department: 80 - REVENUES Total:	2,404,300.00	2,404,300.00	192,931.37	970,685.42	-1,433,614.58	40.37%
Department: 81 - CLUB HOUSE						
30 - SALARIES, WAGES, & BENEFITS	713,036.75	713,036.75	50,937.06	274,094.12	438,942.63	38.44%
34 - COST OF SALES	187,500.00	187,500.00	6,891.93	48,189.42	139,310.58	25.70%
35 - SUPPLIES	16,100.00	16,100.00	0.00	2,645.68	13,454.32	16.43%
45 - MAINTENANCE	2,700.00	2,700.00	106.93	8,445.16	-5,745.16	312.78%
50 - SERVICES	37,490.10	37,490.10	5,588.64	14,634.37	22,855.73	39.04%
54 - SUNDRY	77,400.00	77,400.00	0.00	20,292.18	57,107.82	26.22%
55 - PROFESSIONAL SERVICES	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00%
60 - OTHER SERVICES	26,000.00	26,000.00	433.36	30,640.00	-4,640.00	117.85%
97 - INTERFUND ACTIVITY	4,525.00	4,525.00	0.00	0.00	4,525.00	0.00%
Department: 81 - CLUB HOUSE Total:	1,068,251.85	1,068,251.85	63,957.92	398,940.93	669,310.92	37.35%
Department: 82 - COURSE MAINTENANCE						
30 - SALARIES, WAGES, & BENEFITS	590,576.68	590,576.68	39,094.28	195,572.66	395,004.02	33.12%
35 - SUPPLIES	172,700.00	172,700.00	5,300.07	89,909.88	82,790.12	52.06%
40 - MAINTENANCE--BLDGS, STRUC	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00%
45 - MAINTENANCE	23,500.00	23,500.00	0.00	8,717.86	14,782.14	37.10%
50 - SERVICES	8,280.00	8,280.00	258.00	3,056.46	5,223.54	36.91%
54 - SUNDRY	10,500.00	10,500.00	0.00	0.00	10,500.00	0.00%
55 - PROFESSIONAL SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00%
97 - INTERFUND ACTIVITY	1,075.00	1,075.00	0.00	0.00	1,075.00	0.00%
Department: 82 - COURSE MAINTENANCE Total:	813,631.68	813,631.68	44,652.35	297,256.86	516,374.82	36.53%
Department: 83 - BUILDING MAINTENANCE						
35 - SUPPLIES	6,100.00	6,100.00	354.47	2,559.16	3,540.84	41.95%
40 - MAINTENANCE--BLDGS, STRUC	10,000.00	10,000.00	0.00	2,407.47	7,592.53	24.07%
50 - SERVICES	25,000.00	25,000.00	2,669.80	13,492.17	11,507.83	53.97%
55 - PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	267.00	733.00	26.70%
Department: 83 - BUILDING MAINTENANCE Total:	42,100.00	42,100.00	3,024.27	18,725.80	23,374.20	44.48%
Department: 87 - GC CAPITAL IMPROVEMENT						
70 - CAPITAL IMPROVEMENTS	32,000.00	32,000.00	0.00	13,950.00	18,050.00	43.59%
Department: 87 - GC CAPITAL IMPROVEMENT Total:	32,000.00	32,000.00	0.00	13,950.00	18,050.00	43.59%
Department: 88 - EQUIPMENT MAINTENANCE						
30 - SALARIES, WAGES, & BENEFITS	76,270.54	76,270.54	5,530.98	28,992.38	47,278.16	38.01%
35 - SUPPLIES	28,650.00	28,650.00	3,105.61	8,049.12	20,600.88	28.09%
45 - MAINTENANCE	13,000.00	13,000.00	0.00	12.50	12,987.50	0.10%
50 - SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00%
97 - INTERFUND ACTIVITY	330,000.00	330,000.00	0.00	0.00	330,000.00	0.00%
Department: 88 - EQUIPMENT MAINTENANCE Total:	448,920.54	448,920.54	8,636.59	37,054.00	411,866.54	8.25%
Fund: 11 - GOLF COURSE FUND Surplus (Deficit):	-604.07	-604.07	72,660.24	204,757.83	205,361.90	33,896.37%
Report Surplus (Deficit):	-604.07	-604.07	72,660.24	204,757.83	205,361.90	33,896.37%

FY 2022-2023													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3525	2396	3043	2687	3141	3686	3805	3863	4334	4511	3457	3090	41538
Tournament Rounds	682	366	247	311	299	718	643	668	393	209	370	415	5321
Range buckets	2573	1634	1788	1753	2063	2351	2464	2471	2207	2024	1089	1750	24167
Unearned Revenue	1,112.70	1808.63	2089.79	320.02	5242.79	1010.24	3,556.28	1,196.52	4,271.05	2,422.57	3,804.05	3,107.62	29942.26
All Memberships	2,135.00	2,663.00	2,708.00	4,720.00	5,174.00	4,092.00	5,352.00	5,163.00	6,264.00	3,117.00	2,205.00	9,162.00	52,755.00
Green Fees	132,827.83	85,068.15	114,137.60	100,838.30	114,018.33	133,583.65	150,038.12	142,255.19	162,288.10	173,052.23	127,240.58	126,459.64	1,561,807.72
Tournament Fees	27,603.64	18,633.12	8,610.20	11,713.18	8,728.88	29,476.65	24,806.13	27,846.52	15,530.92	7,226.92	10,638.80	15,773.00	206,587.96
Range Fees	21,149.70	12,968.55	16,290.93	15,615.13	19,292.54	21,296.22	22,857.86	22,393.52	20,051.46	20,323.75	8,824.11	16,261.35	217,325.12
Club Rental	1,155.00	560.00	840.00	700.00	525.00	1,175.00	945.00	1,510.00	665.00	1,275.00	1,070.00	700.00	11,120.00
Sales of Merchandise	21,801.26	14,114.20	23,038.21	14,016.70	18,125.68	24,085.27	25,060.51	24,741.47	33,039.05	26,249.43	24,629.40	20,525.33	269,426.51
Concession Fees	7,376.22	4,725.66	4,660.36	4,660.10	4,674.17	7,290.75	7,154.99	6,990.82	7,614.92	6,925.69	4,333.40	4,978.02	71,385.10
Miscellaneous Fees	1,185.00	510.00	1,330.00	4,908.00	2,010.00	5,690.00	1,290.00	1,230.00	2,095.00	3,114.00	1,412.50	635.00	25,409.50
Total Income	216,346.35	141,051.31	173,705.09	157,491.43	177,791.39	227,699.78	241,060.89	233,327.04	251,819.50	243,706.59	184,157.84	197,601.96	2,445,759.17
Weather Totals	2W/2CM	4RO/6WD/1CM/1H	3RO/5WD/1CM/1H	8RO/7WD/	2RO/12WD/1CM	1WD/1CM	2RO/2WD/2CM	3RO/2WD/2CM	2CM	2CM	2CM	2CM	7RO/13W/4CM/2H
Income Per Round	\$50.65	\$49.45	\$51.34	\$50.85	\$48.66	\$50.54	\$52.19	\$50.09	\$51.04	\$50.46	\$46.55	\$52.88	\$50.43

FY 2021-2022													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2397	2623	3906	2991	2480	3650	4267	4246	4035	4380	3415	3471	41861
Tournament Rounds	372	478	179	385	360	528	803	437	397	264	320	447	4970
Range buckets	1585	1715	1766	1750	1590	2184	2801	1915	2014	1976	1721	2070	23087
Unearned Revenue	(556.33)	514.85	-5949.83	1,720.67	1612.93	-274.22	-575.20	58.13	538.58	-4,859.49	344.70	356.80	-7068.41
All Memberships	2,549.04	1,542.74	5,865.67	3,997.46	3,767.58	3,141.31	3,663.03	1,891.30	7,780.17	2,813.16	4,790.16	6,829.74	48,631.36
Green Fees	65,544.86	78,370.08	124,320.31	100,457.95	81,773.18	126,316.61	153,285.75	153,551.91	145,932.85	171,330.00	124,186.22	126,516.95	1,451,586.67
Tournament Fees	10,948.44	13,288.54	4,891.74	12,613.60	12,335.54	18,762.63	35,021.54	14,233.05	13,847.52	8,068.96	10,794.64	16,131.63	170,937.83
Range Fees	14,489.57	14,786.57	16,660.55	13,857.89	14,225.30	19,619.82	22,168.32	16,538.79	16,676.60	17,234.86	13,717.04	17,789.95	197,765.26
Club Rental	570.00	550.00	750.00	470.00	575.00	1,065.00	1,245.00	1,405.00	765.00	1,180.00	700.00	805.00	10,080.00
Sales of Merchandise	17,121.81	19,125.27	28,937.12	16,692.98	12,081.97	24,827.62	22,286.23	34,034.97	30,282.60	29,456.16	24,641.63	24,047.00	283,535.36
Concession Fees	4,234.29	4,478.32	4,472.80	3,616.67	3,428.00	5,717.07	7,183.73	6,065.59	6,009.66	6,473.69	5,195.28	6,061.12	62,936.22
Miscellaneous Fees	745.00	572.50	1,227.50	4,620.00	2,122.50	3,080.00	1,090.00	797.50	945.00	1,382.50	1,135.00	1,085.00	18,802.50
Total Income	115,646.68	133,228.87	181,175.86	158,047.22	131,922.00	202,255.84	245,368.40	228,576.24	222,777.98	233,079.84	185,504.67	199,623.19	2,237,206.79
Weather Totals		3RO/3W/1H	1RO/4WD/1H	4RO/5WD	3RO/9W	2RO/3WD/1CM	3WD/1CM	2WD/3CM	2CM	2CM		2W/2CM	
Income Per Round	\$41.05	\$42.30	\$44.37	\$45.12	\$44.56	\$47.72	\$47.79	\$48.39	\$48.39	\$50.63	\$48.29	\$49.12	\$46.88

FY 2020-2021													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	4199	3833	3206	3215	2280	3783	4087	2324	3072	2821	2836	2533	38189
Tournament Rounds	432	411	259	331	305	440	529	124	203	191	291	190	3706
Range buckets	2502	2139	1223	1788	1486	2241	2466	1307	1502	1498	1382	1258	20792
Unearned Revenue	(1,828.70)	-1677.03	-4123.64	2,577.07	2064.97	-958.42	206.90	-92.10	575.09	-127.91	-155.38	-27.46	-3566.61
Star Memberships	2,377.46	2,736.33	5,954.76	7,521.62	1,915.74	4,635.35	3,159.33	1,995.45	4,803.60	3,233.89	3,180.76	6,454.90	47,969.19
Green Fees	141,058.90	124,752.60	109,221.89	105,315.36	71,692.37	119,546.11	121,128.32	62,875.00	80,447.99	80,645.70	81,404.77	71,499.41	1,169,588.42
Tournament Fees	13,045.47	13,682.26	8,298.51	10,179.60	9,200.71	14,142.00	18,269.46	2,903.42	4,212.42	4,527.46	8,223.60	4,834.56	111,519.47
Range Fees	17,672.31	16,345.86	11,579.13	15,033.71	11,146.53	19,095.87	20,049.84	13,537.90	12,704.06	14,081.06	11,890.88	12,542.44	175,679.59
Club Rental	390.00	400.00	200.00	225.00	275.00	648.00	680.00	468.75	500.00	495.00	605.00	450.00	5,336.75
Sales of Merchandise	17,709.62	19,202.56	24,247.44	13,485.64	14,168.19	24,726.37	26,656.07	13,570.96	18,020.66	18,184.21	18,934.56	14,113.44	223,019.72
Concession Fees	6,097.49	4,843.35	3,944.58	3,819.87	2,830.15	5,123.29	5,450.52	3,378.74	4,157.36	3,740.46	3,714.91	3,334.53	50,435.25
Miscellaneous Fees	2,450.00	2,530.00	3,888.25	4,914.50	2,224.50	3,717.50	1,762.50	407.50	937.50	785.70	960.51	515.00	25,093.46
Total Income	198,972.55	182,815.93	163,210.92	163,072.37	115,518.16	190,676.07	197,362.94	99,045.62	126,358.68	125,565.57	128,759.61	113,716.82	1,805,075.24
Weather Totals	1RO/1CM	2RO/2W/1H	4RO/4W/1H	4RO/9W	7RO/7W	5W/1CM	1RO/4W/1CM	5RO/9W/5CM	3RO/5W	1RO/13W/1H	5WD	3RO/7W/	28RO/63W/ 8CM/3H
Income Per Round	\$42.85	\$42.83	\$46.57	\$43.14	\$43.15	\$44.28	\$42.03	\$39.68	\$36.94	\$40.66	\$40.21	\$39.40	\$42.03